

## **Citizen's Advisory Commission on Civil Defense Meeting Minutes of October 11, 2018:**

1. The meeting was called to order at 10:00 AM with quorum.
  - a. Present: Chair Eugene Soquena, Vice Chair Jerry Dolak, Commissioners Glenna Wong, Richard Peterson, and Joe Miller.
  - b. DEM Guests: Hirokazu Toiya and Karen Paaga.
2. Approval of Minutes
  - a. Chair Soquena asked that his name be added to August 9, 2018 minutes as he was present. Commissioner Miller moved to approve the minutes of August 9, 2018; Commissioner Dolak seconded and the minutes received unanimous approval
3. Reappointment of Commissioner Glenna Wong:
  - a. Chair Soquena announced the reappointment of Commissioner Glenna Wong. Term will expire March 31, 2023. DEM Acting Director Toiya congratulated and thanked Commissioner Wong for her service to the Commission.
  - b. Chair Soquena announced that his term is up on March 31, 2019 and he has termed out and will no longer be able to serve on this Commission.
4. DEM Administrative Issues:
  - a. DEM Acting Director Toiya announced that Melvin Kaku is no longer the Director of DEM as of October 1, 2018 as he was asked by Mayor Caldwell to be the JTMC under DTS.
5. DEM FY20 Budget:
  - a. DEM Acting Director Toiya announced that the FY20 Budget process has begun for the City and County of Honolulu. DEM's first budget meeting with the Managing Director is December 20, 2018.
6. Hurricane Lane & Tropical Storm Olivia Recap
  - a. DEM Acting Director Toiya explained that Hurricane Lane was a category 5 hurricane and Oahu received a hurricane warning. The City shut down City government offices and schools for two days. There were approximately 1,100 evacuees and mobilized City employees to work at the shelters.
  - b. Tropical Storm Olivia happened a couple of weeks after Hurricane Lane and was a category 3 hurricane. Oahu received no hurricane warning. The City did not shutdown government offices or schools, however, the EOC was opened at the highest level to plan for the arrival of the storm.
7. Adjourn
  - a. The meeting was adjourned at 10:41 AM with the announcement of the next meeting on December 13, 2018.